
CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806
www.contracosta.edu/asu

STUDENT SENATE | REGULAR MEETING MINUTES | SEPTEMBER 27, 2023

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

Agenda Materials

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.

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1. ORDER OF BUSINESS

A. Call to Order **4:10pm**

B. Roll Call | 5 Minutes

Voting Members

President Sudinma Thapa	Parliamentarian <i>vacant</i>
Executive Vice President (Interim) Sheyla Gutierrez Rojas	Director of Public Relations Sara Sugimoto
Vice President of Club Affairs (Interim) Michael Lee Saavedra	Director of Shared Governance <i>vacant</i>
Secretary (Interim) Irma Huizar	Director of External Affairs <i>vacant</i>
Treasurer (Interim) Erick Arias	Activity Coordinator <i>vacant</i>

Senator(s)

Alejandra Simen
Ayman Khan (A)
Amoona Sharay

Non-Voting Members

Advisor: Angela Loera

Petitioning Senator(s): Luis Chico (2) (A), Frankie Concha, Andersson Esteban (A)

Note-Taker: Irma Huizar

Public: Hope Dixon, Jessa Ross, Ines Zildzic, Katherine Chen, Rob Barthelman, Moises Rocha

2. APPROVAL | 5 Minutes

*The ASUCCC Board will consider any amendments to the agenda and consider for approval the meeting held on **September 27, 2023.***

A. Agenda

Amendment to move up new business.

- S. Sugimoto moves to approve the amendment, A. Simen seconds. Unanimous approval, motion passes.
- S. Gutierrez Rojas moves to approve the agenda, A. Simen seconds. Unanimous approval, motion passes.

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B. Minutes *(September 20, 2023)*

- S. Gutierrez Rojas moves to approve the minutes, A. Simen seconds. Unanimous approval, motion passes.

3. PUBLIC COMMENT | 10 Minutes

California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES *(Optional)*

OLD BUSINESS | 20 Minutes

A. CCCSAA 2023 Student Leadership Conference (Oct 27-29) | 5 Minutes

a. Last call to confirm attendees

- On the last day for confirmation, S. Thapa checked in with S. Gutierrez Rojas and A. Sharay. Gave confirmation that they won't be attending. Double checking with those who confirmed to attend, everyone who confirmed will be attending.

B. ASU Scholarships Overview (Erick Arias/Sudinma Thapa) | 10 Minutes

a. Q & A | 5 Minutes

- S. Thapa, SGR, and A. Khan met to create a spreadsheet of scholarships to review, update and create.
- 8 new scholarships were created.
 - Associated Student Union Leadership Scholarship
 - Two new \$1,000 scholarships
 - Associated Student Union Black Student Experience Scholarships & Associates Student Union Black Student Leadership
 - Were created with more accessible requirements, will be based on clubs and extracurricular activities.
 - These scholarships will be in collaboration with BSU, with an executive decision to contact BSU for input.
 - The Veteran Student Scholarship
 - It has the same requirements but requires financial need and GPA and it's also based on extracurricular activities to encourage Veteran students to be more involved.
- A separate plan for non-credit students will be developed, extra funds will go to ESL through a different system.
- The Scholarship Foundation will review applications and applicants.
- **Voting Item-** Motion for scholarships to delayed until October 1st 2023

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Yay: Move forward with scholarships	Nay: Delay scholarships
S. Sugimoto, S. Gutierrez, I. Huizar, A. Sharay, M. Saavedra, A. Simen	E. Arias

➤ **Result:** Will be proceeding with scholarships, no delay.

- **Vote Item-** Motion to approve new budget for ASU Leadership and BSU Leadership Scholarships to \$1,300.

Yay: Approve new amount	Nay: Disapprove new amount
A. Simen and A. Sharay	E. Arias, M. Saavedra, S. Sugimoto, S. Gutierrez, I. Huizar,

➤ **Result:** New amount disapproved; ASU Leadership Scholarship will remain \$1,000, BSU Leadership Scholarship will remain \$1,500.

C. New Senator Activity Requirement Report Out | 5 Minutes

a. Ayman Khan, Michael Saavedra, Amoona Sharay

- M. Saavedra emailed S.Thapa requesting a table at club rush to showcase the new requirements of ASU, with the aim of recruiting individuals through face-to-face engagement.
- A. Sharay will be contacting M. Saavedra to collaborate.

NEW BUSINESS | 45 Minutes

A. Facilities Master Plan Presentation (Victoria Menzies, Ines Zildzic) | 45 Minutes

- Jessa Ross, along with Ines Zildzic, Rob Barthelman, and Katherine Chen, are working to complete the Facilities Master Plan for the campus.
- The plan is aimed at providing a long-term, comprehensive roadmap for the college's physical layout over the next ten years and beyond. As part of the process, the team is engaging with various stakeholder groups, including core, involved, and informed individuals, to collect their feedback.
- Presented an interactive survey for ASU to test and give feedback. Survey will be sent out to the entire college in the following week(s), with the aim of gathering input on the campus's various buildings, interiors, and outdoor spaces.
- Shared a timeline of the planning process, which involves four phases: Discovery & Assessment, Concept Alternatives, Plan Development & Analysis, and Implementation.
- The plan was created for the college to provide an environment for the students' success, and ASU's feedback is crucial in identifying and addressing problems. The team also suggested the possibility of creating a building specifically for students seeking support on specific topics.
- **Vice President of Club Affairs Michael Lee Saavedra will be in contact with Jessa Ross for tabling during club rush.**
- **ASU Members can access survey through www.menti.com, input survey code 5304 9587.**

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COMMITTEE REPORTS | 5 Minutes

BOARD REPORTS | 5 Minutes

A. President

- Attended the President's Investiture and the next STAC meeting has been scheduled for Thursday, October 5th, from 3:30 to 5:00 PM in SAB 107. This meeting is open to all.
- In contact with Nooshi Borhan from ESL Dept. for more information about the ESL department and trying to arrange a meeting with the Dean of Student Life.

B. Executive Vice President- No report

C. VP of Club Affairs

- Has been visiting various clubs to get feedback and ideas. Finalizing the flyers for Club Rush and also preparing a survey for club members on the requirements. Working and asks to encourage club members to complete the survey.

D. Treasurer

- Has been in contact with Emma, the accountant clerk for CCC, and is currently waiting for her input and for information to start making the necessary calculations.

E. Secretary

- Has scheduled meeting with S. Thapa 09/28 regarding the ASU timeline and other items.

F. Dir. of Public Relations

- The first Merch Committee meeting is scheduled for Thursday, September 28th, at 2:30pm in SAB 211. If you are unable to physically attend, you are welcome to join via Zoom.

G. Senator(s)

- A. Simen tabled at the Latin Hispanic Heritage Marketplace and Resource Fair 09/26 and is hoping to volunteer for game night (10/04) to represent ASU. **For more details regarding the excused request for the upcoming board meeting, contact S. Thapa.**

H. Advisor

- Updated on new section of minutes and agenda "Future Agenda Items". Yesterday's Latin Hispanic Heritage Marketplace and Resource Fair was a success, and we appreciate everyone's help. Club Rush is coming up, and ASU would like to organize a tabling. **Will get in contact for the CCCSAA 2023 Student Leadership Conference.**

BUDGET APPROVAL | 5 Minutes

A. CCCSAA 2023 Leadership Conference (10/27-10/29)

- a. Registration (5 students, 1 advisor) – Allocation of \$3,000

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- E. Arias moves to approve the allocation, M. Saavedra seconds. Unanimous approval, motion passes.

b. Hotel/Lodging – Allocation of \$3,000

- E. Arias moves to approve the allocation, A. Simen seconds. Unanimous approval, motion passes.

B. ASU Foundation Scholarships 2023-2024 (Existing) - \$6,000

- S. Sugimoto moves to approve, E. Arias seconds. Unanimous approval, motion passes.

C. ASU Foundation Scholarships (Potential New) – Up to ~~\$14,000~~ \$9,000

- M. Saavedra moves to approve, A. Simen seconds. Unanimous approval, motion passes.

D. Latin-Hispanic Heritage Marketplace & Resource Fair

a. Botanas Poblanas (Aguas Frescas) - \$150

- M. Saavedra moves to approve, A. Simen seconds. Unanimous approval, motion passes.

FUTURE AGENDA ITEMS | 2 Minutes

ASUCCC will consider any requests for future agenda items.

- A. ASU Involvement for Club Rush 10/18- 10/19 12:30pm -2:30pm (Michael Saavedra)
- B. Cancelling next board meeting 10/04 to participate for game night
- C. Non-Credit Scholarship Opportunities
- D. Add Basic Needs Presentation/Proposal
- E. Moving Budget Approval Section before Board Reports (Erick Arias)
- F. Merch Committee Meeting Updates (Sara Sugimoto)

ADJOURNMENT

Adjourn- 5:46PM

Next Meeting.....October 4, 2023